



SOUTH LYON POLICE DEPARTMENT

219 Whipple

South Lyon, Michigan 48178

Ph: (248)437-1773 / Fax: (248)437-0459

Lloyd T. Collins

Chief of Police

BLOCK PARTY APPLICATION

Date Application Submitted: _____

Requested Block-off Date: _____

Applicant / Contact's Name: _____ PH #: _____

Applicant Address: _____

Block-off Time: _____

Block-off removal Time: _____

Street Names to be blocked off: _____

1) Print ALL LAST NAMES and ADDRESSESS participating in the Block Party. (ALL residents within the blocked-off area must agree to the block-off)

2) ATTACH sheet of paper with SIGNATURES and ADDRESSESS of all residents agreeing to the Block Party.

Applicant's SIGNATURE

APPROVED [] DENIED []

Lloyd T. Collins, Chief of Police

APPLICANT INSURANCE REQUIREMENTS

The Applicant/Organization **must** provide a certificate of insurance and documentation of the following at the time of application:

- 1. Commercial General Liability Insurance:** The Applicant shall procure and maintain during the life of this permit, Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and aggregate.
- 2. Motor Vehicle Liability:** The Applicant shall procure and maintain during the life of this permit Motor Vehicle Liability Insurance, including Michigan No-Fault Coverages, with limits of liability not less than \$1,000,000 per occurrence combined single limit for Bodily Injury, and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
- 3. Liquor Liability:** If alcoholic beverages will be served, the Applicant shall provide proof of Liquor Liability coverage, with limits of liability not less than \$1,000,000 per occurrence and aggregate, naming the City of South Lyon as additional insured.
- 4. Additional Insured:** Commercial General Liability, Motor Vehicle Liability, and Liquor Liability as described above, shall include an endorsement stating that the following shall be ***Additional Insureds***: The City of South Lyon, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the City of South Lyon as additional insured, coverage afforded is considered to be primary and any other insurance the City of South Lyon may have in effect shall be considered secondary and/or excess.
- 5. Cancellation Notice:** Commercial General Liability Insurance, Motor Vehicle Liability Insurance, and Liquor Liability Insurance as described above, shall include an endorsement stating the following: "It is understood and agreed that Thirty (30) days, Ten (10) days for non-payment of premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change shall be sent to: (Mr. David Murphy, City of South Lyon, 335 S. Warren, South Lyon, MI 48178-1317)."
- 6. Hold Harmless Clause:** The Applicant shall submit a separate signed and dated document with the following language:

To the fullest extent permitted by law the "Name of Applicant/Organization" agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers, and others working on behalf of the City of South Lyon against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this event.

7. Proof of Insurance Coverage: The Contractor, or its subcontractors, shall provide the City of South Lyon at the time that the contracts are returned by him/her for execution, certificates and policies as listed below:

- a. Two (2) copies of Certificate of Insurance for Workers' Compensation Insurance;
- b. Two (2) copies of Certificate of Insurance for Commercial General Liability Insurance;
- c. Two (2) copies of Certificate of Insurance for Vehicle Liability Insurance;
- d. Original Policy, or original Binder pending issuance of policy, for Owners' & Contractor, Protective Liability Insurance.
- e. If so requested, Certified Copies of all policies mentioned above will be furnished.

8. If any of the above coverages expire during the term of this contract, the Contractor, or its subcontractors, shall deliver renewal certificates and/or policies to City of South Lyon at least ten (10) days prior to the expiration date.

